**Eaton 333**

**FOR IMMEDIATE TECHNOLOGY SUPPORT, CALL 617-627-3376 OR EXT 7-3376**
**FOR NON-URGENT ISSUES EMAIL IT@TUFTS.EDU**

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**CONTROL PANEL**

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**THE COMPUTER, DVD PLAYER, AND VCR ARE LOCATED INSIDE THE PODIUM!**

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**Turning on the A/V System**
- Locate the Control Panel on the Wall
- Select the input you want to use to power on the system

**Projecting from the Computer**
- Press the button labeled **PC**
- Locate the desktop PC inside the podium doors
- Log on to the Computer with your Tufts Username and Password to access your P-Drive, or log on with the following Tufts Username and Password:

  - **Username:**
  - **Password:**

**Projecting from your Laptop**
- Press the button labeled **LAPTOP**
- Plug the video connector into your laptop’s external monitor port and plug the audio connector into the headphone port
- If necessary, change the video settings on your laptop

**Projecting from the DVD Player**
- Press the button labeled **DVD**
- Use the bottom row of buttons on the control panel to control your DVD

**Projecting from the VCR**
- Press the button labeled **VCR**
- Use the bottom row of buttons on the control panel to control your VHS

**Shutting Down the Control System**
- Press the button labeled **POWER OFF**

Please remember to **POWER OFF** at the end of your lecture!