Lane 100A

For immediate technology support, call 617-627-3376 or Ext 7-3376
For non-urgent issues email it@tufts.edu

The computer, DVD and Blu-ray players, VCR are located inside the podium!

Turning on the A/V System
- Locate the Touch Screen on the lectern.
- Press the POWER icon in the top right corner of the screen.
- Wait for the projection system to warm up before selecting an input.

Logging on to the Classroom Computer
- Wait for the projection system to warm up before selecting an input.
- Log on to the Desktop PC with your Tufts Username and Password in order to easily access your P-Drive, or log on with the following Username and Password:
  
<table>
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<tr>
<th>Username:</th>
<th>Password:</th>
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- Press the button labeled Desktop PC to project from the classroom computer.

Note: The connections in this column may require you adjust the video settings on your computer in order to see the screen projected.

Projecting using a VGA connection
- Press the button labeled Laptop “VGA”.
- Plug the blue, 15-pin connector into your computer’s VGA port. Plug the attached audio connector into the headphone jack.
- You may need to supply your own adapter.

Projecting from a Display Port
- Match the display port cable extending from lectern with the port on your laptop.
- Choose either Display Port or Mini Display Port using the Touch Screen dependent on your computer’s display port size.
- Plug separate audio cable into laptops headphone jack.

Project using HDMI
- Plug the HDMI cable extending from the lectern into your computer.
- Press the button labeled AUX “HDMI” on the Touch Screen.
Project using the Blu-Ray DVD player
- Insert your Blu-Ray disc into the Blu-Ray DVD player.

**Note: The Blu-Ray player can play all types of DVDs except HD-DVDs.**
- Press the button labeled **Blu-Ray DVD** on the Touch Screen.
- Use the navigation arrows on the Touch Screen to playback your video and access the DVD menus.

Project using the DVD player
- Insert your non Blu-Ray DVD into the DVD player and press **DVD** on touchscreen.
- Use the navigation arrows on the Touch Screen to playback your video and access the DVD menus.

Project using the VCR
- Insert a VHS tape into the VCR combo player and press **VCR** on touchscreen.
- Use the playback buttons on the Touch Screen to rewind, fast-forward, stop, pause, and play the video.

Turning off the A/V system
- Touch the **POWER** icon in the top right-hand corner of the Touch Screen.
- Confirm your choice on the next screen by pressing the button labeled **Yes**.

Classroom Audio
- The system volume control and **mute** button are located along the right-hand side of the Touch Screen.
- The microphone volume controls can be found by pressing the button at the top of the Touch Screen.

Please remember to **POWER OFF** at the end of your lecture!