The Computer, DVD Player, and Document Camera are located inside the podium!

Turning On the A/V System
- Locate the Control Panel on the podium
- Touch the screen once to turn on the A/V system

Projecting from the Lecturn PC
- Press the button labeled Desktop
- Log on to the computer with your Tufts Username and Password (to access your P-Drive), or with the classroom’s Username and Password:

  Username: 
  Password: 

Projecting from the DVD Player
- Press the button labeled Blu-Ray DVD
- Use the buttons on the DVD page to control your video

Projecting from your Laptop
- Press the button labeled Laptop HDMI or Laptop VGA
- Plug the video connector into your laptop’s external monitor port and plug the audio connector into the headphone port
- If necessary, adjust your laptop’s video settings

Projecting from the Document Camera
- Press the button labeled Document Camera
- Locate the Document Camera found in the drawer on the side of the podium
- Raise the camera arm and press the power button

Shutting Down the A/V System
- Press the power off button on the top-right corner of the control panel

1st: Get help from the Hall of Flags 617-627-3329 (x7-3329)
2nd: Contact the Ginn Library Staff Assistant 617-627-6412 (x7-6412)
   Or after 4pm
3rd: Contact TTS at 617-627-3376 (x7-3376)